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**MINUTES OF THE MEETING OF THE
SABINE RIVER AUTHORITY
STATE OF LOUISIANA
BOARD OF COMMISSIONERS
CYPRESS BEND RESORT LEARNING CENTER
2000 CYPRESS BEND PARKWAY
MANY, LA 71449
11:00AM THURSDAY DECEMBER 5, 2024**

MEMBERS PRESENT: Mr. Byron Gibbs, Vice-Chairman
Mr. Shane Jeane, Secretary
Mr. Conrad Cathey
Mrs. Rhonda Cupit
Mr. Sam Fulton, Jr
Mr. Ned Goodeaux
Mr. Gary Moore
Mr. Ricky Moses
Mr. Michael Norton
Mr. Matthew Rains
Mr. Stanley Vidrine

MEMBERS ABSENT: Mr. Jimmy Foret, Jr
Mrs. Anna Garcie

OTHERS PRESENT: Warren Founds, Executive Director-SRA, Many, LA
Kellie Ferguson, Deputy Director SRA, Many, LA
Becky Anderson, Adm Asst 5-SRA, Many, LA
Kim Ford, Adm Prog Mgr 3-SRA, Many, LA
Alan Fulton, Eng. Tech 2-SRA, Many, LA
Joey Remedies, Fac. Maint. Mgr C-SRA, Many, LA
Chad Strother, Land Specialist 3-SRA, Many, LA

There were eight (8) visitors.

Mr. Gibbs called the meeting to order. Mr. Gibbs offered the Prayer and Mr. Goodeaux led the Pledge. The roll was called and it was noted that Mr. Foret and Mrs. Garcie were absent; however, a quorum was established.

Mr. Gibbs asked for a motion to adopt the agenda if there were no additions and deletions. Mr. Founds stated that staff would like to add under New Business, Item #2- Emergency Repair to Diesel Pump at Pump Station #4 and to table under Old Business Item #1 since Mr. Foret was unable to attend due to illness. Mr. Gibbs asked for a motion to approve the amendment to the agenda and to adopt the amended agenda? **Mr. moved, seconded by Mr. Jeane to amend the agenda as requested and to adopt the amended agenda. Motion carried unanimously.**

Mr. Gibbs stated that the minutes of the November 6, 2024 meeting were in the packet and asked for a motion to approve the minutes of the meeting, if there were no

1 corrections. **Mr. Jeane moved, seconded by Mrs. Cupit to approve the circulated**
2 **minutes of the Board meeting of November 6, 2024. Motion carried unanimously.**

3 **STAFF REPORTS: Item #1-TBPJO- Power House Operations:** Mr. Founds
4 stated that year-to-date thru November 11th, run hours were Unit #1-4,471 hrs. and Unit
5 #2-4,685 hrs. He stated that total generation year-to-date thru October 27th was 342,809
6 MWH. He stated to update everyone on the Power House Step-Up Transformer
7 Replacement Project that the Power House has been in outage since September 16th. He
8 stated that it was energized on November 19th. He stated that the transformers have to
9 warmup before performing test runs. He stated that the guide calls for attempting to
10 maintain a level of 168'MSL. **Emergency Spillway Generator:** He stated that the new
11 generator, transfer switch and fuel tank are in place He continued that the completion
12 date is scheduled for December 6, 2024. He stated that testing and commissioning is
13 scheduled to be performed by Loftin Equipment on December 2nd. **Reservoir**
14 **Levels/Status:** He stated that the average reservoir level for as for October was
15 167.58'MSL, and thru to November 28th was 167.65'MSL. **RELEASES:** He stated that
16 during October the total releases through the Power House and the Spillway was 127,400
17 AC FT, and up to November 19th total releases have been 7,322,036 AC FT.

18 **FERC/NERC/SERC:** He stated that Certrec Corporation continues to provide support
19 to SRA-TX and SRA-LA for NERC/SERC/FERC compliance issues for Power House.
20 He stated that the annual FERC inspection took place on July 31st. He stated that staff
21 has received notification that the assessment has been scheduled for November 18th and
22 December 2nd for the 11th Part 12D-Comprehensive Assessment was schedule for
23 November 18 thru December 2nd. He stated that P12D Inspection and PFMA began on
24 November 18th. He stated that a inspection by FERC and HDR was done with the SRA
25 Crew installing the stop logs in Gate #7 and performing a full opening of the gate. He
26 stated this was followed by brainstorming PFMs and discussion on each one.

27 **Item #2-Shoreline: Permitting Activity:** Mr. Strother stated that there were (9)
28 new structure permits, (10) transferred structure permits, (1) new water withdrawal(s), (2)
29 transferred water withdrawals, (0) cancelled water withdrawal, (2) shoreline
30 improvement (erosion control/dredge), (3) approved final inspections and (0) failed final
31 inspection. **NORTH-Converse area:** 0-new structures; 0-transferred structures; 0-

1 transferred water withdrawals and 0-cancelled water withdrawal. **NORTH-Noble area:** 0
2 new structures; 0-transferred structures; 0-new water withdrawal; 0-transferred water
3 withdrawal and 0-cancelled water withdrawal; **NORTH-Zwolle area:** 2-new structures;
4 2-transferred structure; 0-new water withdrawal; 0-transferred water withdrawal; 0-
5 cancelled water withdrawal. **MID LAKE-Many area:** 2-new structures; 6-transferred
6 structures; 1-new water withdrawal; 2-transferred water withdrawal; 0-cancelled water
7 withdrawals; 0-shoreline improvements. **SOUTH-Florien:** 1-new structures; 2-
8 transferred structures; 0-new water withdrawal; -transferred water withdrawal and 0-
9 cancelled water withdrawal. **FLOWAGE EASEMENTS:** None. **ENCROACHMENT**
10 **PROGRAM:** He stated that there were no encroachment corrections. **OTHER:** He
11 stated that no report.

12 **Item #3-Operational: TOLEDO BEND:** Mr. Remedies stated that the
13 revetment mats are scheduled to be delivered Tuesday, December 10th. He stated that the
14 repair of the 14th Green Seawall at the Golf Course is now completed. He stated that Joey
15 Cartinez and crew have been clearing underbrush at Site 7A-San Miguel and have been
16 cleaning and filling in low areas for parking at Blue Lake boat ramp. He stated that the
17 maintenance crew had been putting up the Christmas lights and decorations getting
18 Cypress Bend Park ready for the holiday season. **SRD:** He stated that the Capital Project
19 #15-Meter Upgrade had some issues with being allowed access to the plants that are
20 serviced by the diversion canal has moved forward. He stated that Randy Brewer and
21 crew have finished the second round of mowing the levee system as well as repaired two
22 leaks in the levee system- one bad irrigation gate and the other a small seepage. He
23 stated that the crew also installed all the culverts on the intake canal levee. He stated that
24 Project #7-Upgrade of the SCADA System is installed and John from the Toledo Bend
25 Office has been working the representative with Sycon to transfer data.

26 **Financial Report:** Mrs. Ferguson stated that so far the Christmas Lights
27 Visitation has seen approximately 1,700 people which arrived in 415 cars paying the \$10
28 fee which is a total of \$4,150.00. She reminded the Board members that the displays
29 would shine brightly until December 29th every Thursday through Sunday with Santa
30 Claus visiting the park on Fridays and Saturdays. She stated that the office would be
31 closed for the Christmas holiday December 24th though the 26th and for the New Year's

1 holiday December 31st and January 1st. She stated that for the Diversion Canal Division
2 totals for October showed revenues of \$719,382.10, expenses of \$288,305.68 leaving a
3 profit of \$431,076.42. She stated that the Toledo Bend Division revenues were
4 \$305,340.40, expenses were \$545,081.51 showing a loss of \$239,741.11. **Mr.**

5 **Goodeaux moved, seconded by Mr. Jeane to approve staff reports as circulated and**
6 **presented. Motion carried unanimously.**

7 **SPECIAL REPORTS:** None.

8 **PUBLIC COMMENTS:** None.

9 **OLD BUSINESS: Item #1-Review Handout of Proposed By-law changes for**
10 **January Vote:** Tabled until January 2025 meeting.

11 **NEW BUSINESS: Item #1-Discuss Purchase Surge Protection Equipment**
12 **for Pump Station #4 & Item #2-Emergency Repair of By-pass Pump at Pump**

13 **Station #4:** Mr. Remedies stated that staff is requesting to purchase the necessary surge
14 protection equipment for the system at Pump Station #4 from the Major Repair Budget
15 item "Repair Levee from erosion, animal dens, seepages and leaks". He stated that there
16 have been several lightning strikes at this location and with the installation of the new
17 diesel pumps, it would protect the equipment preventing any down time. He stated that
18 the cost of the equipment \$20,911.00. He stated that he would like to discuss a sensor the
19 needs to replace at Pump Station #3 and #4. He stated that the sensor in question gives
20 heat/cool data and they are not in working order at this time. He stated that the screens
21 would also be replaced/repair at the same time. He stated that the total cost of this item is
22 \$19,020.00 for these repairs. He stated that the total cost of the two items would be
23 \$39,931.00. **Mr. Goodeaux moved, seconded by Mr. Vidrine to approve the**
24 **purchase of surge protection equipment for Pump Station #4 and to approve the**
25 **repair of the sensors for Pump Station #3 and #4 with both items costing \$39,931.00**
26 **to be paid from Major Repairs item "Repair levee from erosion, animal dens,**
27 **seepages and leaks". Motion carried unanimously.**

28 **COMMITTEE REPORTS:**

29 **1) Diversion Canal:** No meeting.

30 **2) Toledo Bend Division:** No meeting.

31 **3) Parks:** No meeting.

32 **4) Finance:** No meeting.

1 **5) Cypress Bend Golf Resort: No meeting.**

2 **6) Toledo Bend Project Operations: No meeting.**

3 **LEGAL REPORT: Mr. Gibbs asked for a motion to move into Executive**
4 **Session: Mr. Jeane moved, seconded by Mrs. Cupit to move into Executive Session.**
5 **Motion carried unanimously. Mr. Goodeaux moved, seconded by Mr. Norton to**
6 **reconvene from Executive Session. Action: None**

7 **EXECUTIVE DIRECTOR'S REPORT:** Mr. Founds stated he had no report.

8 Mr. Gibbs stated that the next meeting would be Thursday, January 23, 2025, at 1
9 PM at Cypress Bend Resort Ballroom.

10 With no further business to discuss, Mr. Gibbs asked for a motion to adjourn.

11 **Mrs. Cupit moved, seconded by Mr. Vidrine to adjourn. Motion carried**
12 **unanimously. Meeting adjourned at 12:03 p.m.**

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BYRON GIBBS, VICE- CHAIRMAN

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ATTEST: 

SHANE JEANE, SECRETARY