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**MINUTES OF THE MEETING OF THE
SABINE RIVER AUTHORITY
STATE OF LOUISIANA
BOARD OF COMMISSIONERS
CYPRESS BEND RESORT LEARNING CENTER
2000 CYPRESS BEND PARKWAY
MANY, LA
1:00PM THURSDAY, JULY 28, 2022**

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MEMBERS PRESENT: Mr. Jimmy Foret, Jr, Chairman
Mr. Ned Goodeaux, Vice-Chairman
Mr. Byron Gibbs, Secretary
Mr. Jeremy Evans
Mr. Kevin Mitchell
Mr. Therman Nash
Mr. Stanley Vidrine

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MEMBERS ABSENT: Mr. Danny Cupit
Mr. Kenneth Ebarb
Mr. Shane Jeane
Mr. Mike McCormic
Mrs. Estella Scott
Mrs. Dayna Yeldell

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OTHERS PRESENT: Warren Founds, Executive Director-SRA, Many, LA
Becky Anderson, Adm Asst 5-SRA, Many, LA
Mike Carr, Fac. Maint. Mgr 3-SRA, Many, LA
Kellie Ferguson, Adm Prog Dir 3-SRA, Many, LA
Alan Fulton, Eng. Intern 1-SRA, Many, LA
Chevy Medlock, Adm. Prog Mgr 3-SRA, Many, LA
Chad Strother, Land Specialist 3-SRA, Many, LA
There were (9) visitors.

Mr. Foret called the meeting to order. Mr. Nash offered the Prayer and Mr. Foret led the Pledge. The roll was called and it was noted that Mr. Cupit, Mr. Ebarb, Mr. Jeane, Mr. McCormic, Mrs. Scott and Mrs. Yeldell were absent; however, a quorum was established.

Mr. Foret asked if there were any additions or deletions to the circulated agenda? Hearing none, he asked for a motion to adopt the circulated agenda. **Mr. Evans moved, seconded by Mr. Gibbs to adopt the agenda as circulated. Motion carried unanimously.**

Mr. Foret stated that the minutes of the June 9, 2022 meeting were in the packet and asked for a motion to approve the minutes if there were no corrections. **Mr. Gibbs moved, seconded by Mr. Evans to approve the minutes of the Board meeting of June 9, 2022 as circulated. Motion carried unanimously.**

1 **STAFF REPORTS: Item #1-TBPJO- Power House Operations:** Mr. Fulton
2 stated that the power house generated a cumulative of 237 hrs. during June and 239 hrs.
3 as of July 20th. He stated that the power season runs May 1st thru September 30th. He
4 stated that the power house step-up transformer replacement project bid for construction
5 was awarded to Kiewit after the last joint meeting. **Reservoir Levels/Status:** He stated
6 that the average reservoir level through June was 170.66’msl and through July as of the
7 20th was 169.30’msl. He stated that the reservoir level to-date July 21st was 168.63’msl.
8 He stated that on the Spillway Electrical Repair Project, the generator has been selected
9 and going through the approval process to be purchased. He continued that the bid
10 document will be finalized with the generator specs. **FERC/NERC/SERC:** He stated
11 that Certrec Corporation continues to provide support to SRA-TX and SRA-LA for
12 NERC/SERC/FERC compliance issues for Power House. He stated that the dredging of
13 the toe-ditch is completed. He stated that as discussed with FERC, the repairs to the
14 outfall of EW15 have been completed and the plan is to perform similar repairs to MH3,
15 EW16, and EW17.

16 **Item #2-Shoreline: Permitting Activity:** Mr. Strother stated that from
17 June 2, 2022 to July 20, 2022, there were seventeen (17) new structure permits, twenty-
18 six (26) transferred structure permits, seven (7) new water withdrawal(s), four (4)
19 transferred water withdrawal, zero (0) cancelled water withdrawals, two (2) shoreline
20 improvements (dredge/erosion control), fourteen (14) approved final inspections and one
21 (1) failed final inspection. **NORTH-Converse area:** 1-new structures; 2-transferred
22 structures; 0-transferred water withdrawals and 0-cancelled water withdrawal. **NORTH-**
23 **Noble area:** 0 new structures; 0-transferred structures; 0-new water withdrawal; 0-
24 transferred water withdrawal and 0-cancelled water withdrawal; **NORTH-Zwolle area:**
25 **3**-new structures; 5-transferred structure; 2-new water withdrawal; 1 -transferred water
26 withdrawal; 0 cancelled water withdrawal. **MID LAKE-Many area:** **13**-new structure;
27 17-transferred structures; 4-new water withdrawal; 3-transferred water withdrawal; 0-
28 cancelled water withdrawals; 2-shoreline improvements. **SOUTH-Florien:** **0**-new
29 structure; 2-transferred structure; 1-new water withdrawal; 0-transferred water
30 withdrawal and 0-cancelled water withdrawal. **ENCROACHMENT PROGRAM:** Mr.
31 Strother stated that no change to report. He stated that investigations made per reports of

1 sewage going into the lake at 1285 Caddo Street –Zwolle has been reported as repaired
2 and per follow-up inspection, motor was replaced.

3 **Item #3-Operational: TOLEDO BEND:** Mr. Carr stated that the crew is
4 maintaining grounds at all parks. He stated that cabin and RV maintenance continue
5 daily in each park. He stated that the crew has been removing approximately 20 dead
6 and/or leaning trees from Park Site #2, #7A, and #15. He stated that the crews have been
7 clearing land and doing site prep for the golf course renovations which is almost
8 complete. He stated that the crew has installed over 700 ft. of 24-inch drainage culvert on
9 the course. He stated that the crew is also renovating the exterior of the cart barn and
10 clubhouse to prepare for painting. He continued that the roofing contractor is complete
11 with the cart barn roof. He stated that the crew was completing the installation of the
12 doors and siding at the pool area. **SRD:** Mr. Carr stated that staff has had discussions
13 with a possible new water customer that would be utilizing a property on the Houston
14 River Road. He stated that the potential customer's concerns were availability, price and
15 demand rate. He stated that staff is working with Lyondell on a new road crossing our
16 pipeline inside the Sasol property. He stated that staff is adding the Robinson Cutoff
17 bridge to the CIP #18 which will cost approximately \$90,347 and is well within the
18 bridge repair budget. He stated that an agreement has been reached with Calcasieu Parish
19 Police Jury to remove the existing culverts at Coach Williams Drive and cut three 20-foot
20 sections for SRA use on Canal #1. He stated that a copy of the Diversion Canal report
21 has been handed out and he would be glad to review and answer any questions.

22 **Financial Report:** Mrs. Ferguson stated that the financial reports were
23 circulated within the meeting packet. She stated that for the Toledo Bend Division
24 revenues for May were \$879,465.30, expenses were \$864,839.63 leaving a profit of
25 \$14,625.67. She continued that for June which was unaudited, total revenue was
26 \$450,634.23, expenses were \$569,446.61 leaving a deficit of \$118,812.38. She stated that
27 for the Diversion Canal Division revenues for May were \$563,540.28, expenses were
28 \$230,020.82 leaving a profit of \$333,519.46. She stated continuing with the unaudited
29 total for the month of June, revenues were \$694,626.20, expenses were \$97,373.26
30 leaving a profit of \$597,252.94. **Mr. Vidrine moved, seconded by Mr. Mitchell to**

1 **approve the Staff Reports as circulated and presented. Motion carried**
2 **unanimously.**

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4 **SPECIAL REPORTS: None.**

5 **PUBLIC COMMENTS: None.**

6 **OLD BUSINESS: None.**

7 **NEW BUSINESS: Item #1: Adopt Proposed By-law Changes:** Mr. Foret
8 stated that the proposed changes to the By-laws were mailed to each Board member. He
9 stated that the purpose of these changes was to combine some of the Committees due to
10 the infrequency of actually having meetings and to make the Cypress Bend Golf Resort
11 Committee a permanent committee. He stated that the proposed changes were to have
12 the following Committees: Sabine Diversion Canal, Toledo Bend Division, SRA Parks,
13 Toledo Bend Project Joint Operations Board, and Cypress Bend Golf Resort. He stated
14 that in the mail out, there was a description as to the duties of each of these Committees
15 would have relative to the Committee. Mr. Goodeaux suggested to keep the Finance
16 Committee separate from the other committees. **Mr. Goodeaux moved, seconded by**
17 **Mr. Evans to approve amending the current By-laws by listing the following**
18 **Committees to be standing Committees for the agency: 1) Toledo Bend Division, 2)**
19 **Sabine Diversion Canal, 3) SRA Parks, 4) Finance, 5) Cypress Bend Golf Resort,**
20 **and 6) Toledo Bend Project Joint Operation Board. Motion carried unanimously.**

21 **Item #2: Discuss Co-operative Endeavor Agreements with Sabine & Desoto**
22 **Parish Police Jury and Toledo Bend Lake Association:** Mr. Founds stated that staff
23 visited the Blue Lake Launch at the end of Highway 3129. He stated that SRA along
24 with the Toledo Bend Lake Association providing some funding, had done some
25 improvements in the past to the parking area. Mr. Goodeaux interjected that in order for
26 the launch to be used during low lake levels, it may be necessary to dredge in the canal
27 leading to the main body of water, but also at the end of the canal where there is a “high”
28 spot which would make dredging difficult without a long arm boom. After some
29 discussion, it was decided to table this matter. He stated that staff had met with the
30 Desoto Parish Police Jury concerning the Garret’s Park Boat Launch. He stated that there
31 is a need to move the launch, so an individual is launching in a cove rather than directly
32 into the river where the current makes it difficult to get into their boat. He stated that

1 there is a need for some dredging to be done. He continued that the parking lot needs
2 some repairs too. He stated that he was requesting permission to enter into a co-operative
3 endeavor agreement with the Desoto Parish Police Jury and possibly with the Toledo
4 Bend Lake Association who might provide some of the funding to develop this boat
5 launch. **Mr. Mitchell moved, seconded by Mr. Evans to authorize the Executive
6 Director to enter into a co-operative endeavor agreement with the Desoto Parish
7 Police Jury and if necessary, with the Toledo Bend Lake Association to improve the
8 Garrett's Park Boat Launch area. Motion carried unanimously.**

9 **COMMITTEE REPORTS:**

10 **1) Diversion Canal:** No meeting.

11 **2) Parks:** No meeting.

12 **3) Leaseback:** No meeting.

13 **4) Finance:** Mr. Goodeaux stated that the Committee had met prior to the Board
14 meeting. He stated that several items were discussed and from the discussions,
15 the Committee has some recommendations. He stated that Item #1 was the
16 Cypress Bend Expenditures. He stated that there were surplus funds in the amount
17 of \$4,881.99 since the projects that were to be carried over were actually
18 completed before June 30th. **Mr. Goodeaux made a motion, seconded by Mr.
19 Evans to approve the remaining amount of \$4,881.99 not spent by June 30,
20 2022 to be added to the next year's budget amount of \$469,000 bringing the
21 total to \$473,881.99, and understand this authorizes the Executive Director
22 the authority to move budget line items and disburse funds not to exceed the
23 budgeted amount of \$473,881.99. Motion carried unanimously. Mr.**

24 Goodeaux stated that there is need to approve a Change Order for the Golf Course
25 Project in the amount of \$525,000 to get the cart paths refurbished. He stated that
26 this was an item that was removed from the initial contract because it was felt that
27 SRA maintenance crew could do the repairs and save money. He stated that after
28 a discussion with the contractor, it is felt that the SRA crew cannot complete this
29 task in a timely manner and to not hold up the contractor's timeline, it is
30 recommended to add this item back in the contract. **Mr. Goodeaux moved,
31 seconded by Mr. Gibbs to approve the Change Order for the Golf Course**

1 **Project for the Cart Paths not to exceed \$525,000. Motion carried**
2 **unanimously.**

3 **5) Water Sales:** No meeting.

4 **6) Fishery & Lake Management:** No meeting.

5 **7) TBPJO:** Mr. Goodeaux stated that there was a meeting on Monday, June 13,
6 2022. He stated that Mr. Vidrine was elected Chairman, the specs for the
7 generator had been completed and went out for bids, and Texas has hired an
8 Engineer to oversee things and to help out Mr. Fulton.

9 **LEGAL REPORT:** Mr. Founds stated that work continues on the pending issues.
10 He stated that staff has received all the documents concerning the 180 acres. He stated
11 that all parties will have to meet to sign the documents. He stated that power sales
12 agreement is still moving forward in a positive direction.

13 **EXECUTIVE DIRECTOR'S REPORT:** Mr. Founds stated that the Boundary
14 application that was submitted to FERC was denied; however, the examples provided to
15 FERC as to how to correct any shoreline issues was approved. He stated that a meeting is
16 planned with legal to discuss what action to take relative to the boundary amendment
17 application. He stated that an International Paper Company representative had called
18 concerning the pipeline and ownership. He stated that there are some leaks that need to
19 be repaired, in fact, the company is discussing re-doing the pipeline. He stated that there
20 is an agreement that IP would maintain the pipeline, however, SRA bonding authority has
21 been used in the past to build and improve. He stated that he assured IP representative
22 that SRA would be glad to work with them in the future as in the past with funding the
23 project. He stated that IP would also be considering taking more water in the future so
24 that is going to be a win-win for Desoto Parish. **Mr. Gibbs moved, seconded by Mr.**
25 **Evans to approve the Legal and Executive Director's report as presented. Motion**
26 **carried unanimously.**

27 Mr. Foret stated that the next meeting would be Thursday, August 25, 2022 at
28 1:00pm at the Cypress Bend Resort Conference Center, 2000 Cypress Bend Park, Many,
29 LA.

30 With no further business to discuss, Mr. Foret asked for a motion to adjourn. **Mr.**

1 **Gibbs moved, seconded by Mr. Mitchell to adjourn. Motion carried unanimously.**

2 **Meeting adjourned at 2:28p.m.**

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JAMES FORET, JR, CHAIRMAN

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NED GOODEAUX, VICE-CHAIRMAN

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11 **ATTEST:** _____
12 **BYRON GIBBS, SECRETARY**