

1 MINUTES OF THE MEETING OF THE  
2 SABINE RIVER AUTHORITY, STATE OF LOUISIANA  
3 BOARD OF COMMISSIONERS  
4 DEVELOPMENT & PARKS COMMITTEE  
5 PENDLETON BRIDGE OFFICE  
6 15091 TEXAS HIGHWAY  
7 MANY, LA  
8 10:30AM THURSDAY, JUNE 23<sup>RD</sup>, 2011  
9

10 MEMBERS PRESENT: Mr. Ned Goodeaux, Chairman  
11 Mr. Norman Arbuckle  
12 Mr. Daniel Cupit  
13 Mr. Therman Nash  
14 Mrs. Estella Scott

15 MEMBERS ABSENT: Mr. C.A. Burgess  
16

17 OTHERS PRESENT: Jim Pratt, Executive Director-SRA, Many, LA  
18 Mike Carr, Fac. Maint. Mgr 3-SRA, Many, LA  
19 Carl Chance, IT Mant Consultant 1-SRA, Many, LA  
20 Kellie Ferguson, Adm. Prg Director 3-SRA, Many, LA  
21 Ashley Mitchell, Park Attendant-SRA, Many, LA  
22 There were four visitors.

23 There is no recording of this meeting due to equipment malfunction.

24 Mr. Goodeaux called the meeting to order. Mr. Nash offered the Prayer and Mr.  
25 Goodeaux led the Pledge of Allegiance. The roll was called and it was noted that Mr. Burgess  
26 was absent; however, a quorum was established.

27 Mr. Goodeaux asked if there were any additions or deletions to the agenda. Hearing  
28 none, he asked for a motion to adopt the circulated agenda. **Mr. Cupit moved, seconded by**  
29 **Mr. Arbuckle to adopt the agenda as circulated. Motion carried unanimously.**

30 PUBLIC COMMENTS: None.

31 OLD BUSINESS: Item #1-Close Capital Projects: Mrs. Ferguson stated that several  
32 projects were complete and the Committee needs to consider them complete and closed out.

1 She stated that Project #11-1000 Cypress Bend Office was complete at a total cost of \$65,595.72  
2 with an overage of \$5,595.72; Project #15-900 Pleasure Point Electrical was complete at a total  
3 cost of \$53,550.06 with remaining funds of \$6,449.94; Project #15-800 Pleasure Point Trash  
4 Bins was complete at a total cost of \$6,923.40 with remaining funds of \$13,076.60 and Project  
5 02-500 Oak Ridge Office Relocation at a total cost of zero with remaining funds of \$10,000. **Mr.**  
6 **Arbuckle moved, seconded by Mrs. Scott to recommend to the Board to accept the following**  
7 **projects as complete: Project #11-1000, Cypress Bend Office; Project #15-900, Pleasure Point**  
8 **Electrical; Project #15-800, Pleasure Point Trash Bins and Project #02-55, Oak Ridge Office**  
9 **Relocation. Motion carried unanimously.**

10 Item #2-Update on Park Improvements: Mr. Carr stated that the crew has put the vinyl  
11 siding on the Cabin #4 at San Miguel as well as installing new windows, doors and metal roof.  
12 He continued that at Cypress Bend Park, the fence was complete except for new gates. He  
13 stated that the Oak Ridge office was moved by the SRA Crew; relocated, and in service. **Mr.**  
14 **Arbuckle moved, seconded by Mr. Nash to accept the report on Park Improvements as**  
15 **presented. Motion carried unanimously.**

16 Item #3-Ramp Conditions at all SRA Parks: Mr. Carr stated that the crews have cleaned  
17 out the Cypress Bend launch as well as the lane to the lake and will be moving to Pleasure Point  
18 to do the same. He stated that the plan is to keep the park launches with water access down to  
19 162' msl if at all possible. He stated that San Miguel was in pretty good shape as compared to  
20 the other parks.

21 NEW BUSINESS: Item #1-Discuss access points for water sales for oil/gas production:  
22 Mr. Chance stated that it was brought to staff's attention concerning water withdrawal from  
23 various areas along the lake for oil/gas production. He stated that a suggestion was made to  
24 keep all of this type of activities away and out of the SRA parks. He stated that after some  
25 discussion, Park Site #4-Converse Bay and specifically the nursery pond area to prevent  
26 infrastructure damage, would be the best access point for water withdrawal for oil/gas  
27 production since the companies could run a pipeline out to Highway 191 where the big trucks  
28 could load. **Mr. Arbuckle moved, seconded by Mr. Cupit to recommend to the Board to make**

1 **Park Site#4-Converse Bay and specifically the nursery pond area to prevent infrastructure**  
2 **damage, the access point for water withdrawal for oil/gas production. Motion carried**  
3 **unanimously.**

4 Item #2-Discuss new floating pier at Cypress Bend Park: Mr. Carr stated that staff would  
5 like to extend the floating pier at Cypress Bend Park an additional 50 ft. He stated that the  
6 approximate cost for this extension would be \$5,000 and this projected could be funded from  
7 Appropriations. **Mr. Arbuckle moved, seconded by Mrs. Scott to recommend to the Board the**  
8 **extend the floating pier at Cypress Bend Park an additional 50ft at the approximate cost of**  
9 **\$5,000 using funds from Appropriations. Motion carried unanimously.**

10 Item #3-Discuss reallocation of funds: Mr. Carr stated that staff would like to have the  
11 remaining funds from the closed out projects be reallocated to purchase electrical gates for the  
12 entrance to Cypress Bend Park. He stated that the total amount was \$23,930.82. **Mr. Cupit**  
13 **moved, seconded by Mr. Arbuckle to recommend to the Board to reallocate the remaining**  
14 **funds of \$23,930.82 to purchase electronic gates for the Cypress Bend Park Entrance. Motion**  
15 **carried unanimously.**

16 Item #4-Modify Park Rules: Mr. Goodeaux stated that discussions with staff to make  
17 some changes to the current park rules. He stated that it is suggested that during the months  
18 of March through June which is the "peak" season, ALL RV Sites would be rented at the  
19 overnight rate and reservations could be made for any number of days up to 180 days. He  
20 stated that also, the cancellation policy would be changed from 7 to 14 days prior to the date of  
21 arrival and for the other parks; monthly RV customers would have to pay a fee for their  
22 electricity. **Mr. Nash moved, seconded by Mrs. Scott to recommend to the Board to modify**  
23 **the park rules as follows: at Cypress Bend Park only during the months of March through**  
24 **June, all stays will be booked at the overnight rate and reservations can be made for any**  
25 **length of time up to 180 days; the cancellation policy will be changed from 7 to 14 days prior**  
26 **to the date of arrival; and for all parks, monthly RV customers would have to pay a fee for**  
27 **their electricity. Motion carried unanimously.**

1           Item #5-Golf Cart Rental Policy: Mr. Goodeaux stated that staff has developed a policy  
2 concerning the rental of golf carts that park visitors can rent. He stated that the carts would be  
3 rented and driven by a person with a valid driver's license. He state that the person signing the  
4 rental agreement must provide a valid credit card and would be solely responsible for any  
5 damages to the cart or damages caused by the cart. He stated that the carts are to be used  
6 inside the park facilities, may not be driven or hauled off property, and must abide by Vehicle  
7 Use Regulation stated on Page 6 of the Park Rules & Regulations manual. He stated that all  
8 carts must be returned to the park office at the end of the rental period and any cart not  
9 returned as required would be subject to additional rental fees and/or a pick-up fee. He stated  
10 that the rental agreement would contain instructions on mechanical failure and rental period.  
11 He stated that the fee for the cart rental would be \$25.00 per day. **Mr. Arbuckle moved,**  
12 **seconded by Mrs. Scott to recommend to the Board to adopt the Golf Cart Rental Policy with**  
13 **a \$25.00 rental fee as presented. Motion carried unanimously.**

14           With no further business to discuss, Mr. Goodeaux asked for a motion to adjourn. **Mr.**  
15 **Cupit moved, seconded by Mr. Arbuckle to adjourn. Motion carried unanimously. Meeting**  
16 **adjourned at 11:13am.**

17

18

19

20

---

**NED GOODEAUX, CHAIRMAN**